

Assigning On- or Off-campus F&A rates

On-campus F&A rate. The on-campus F&A rate will be applied to any sponsored project that requires utilization of space owned or leased by the university (and not by the sponsored project), university equipment or library services. The on-campus F&A rate therefore applies to most sponsored projects.

Off-campus F&A rate. The project will have to be reviewed in its totality. However, the following criteria will be evaluated to determine if the off-campus F&A rate will apply:

1. The nature of the work and requirements of the award require that it be performed off-campus (convenience or telecommuting are not justification).
2. Buildings and administrative work areas will be leased or purchased through the sponsored project for at least 75% of the project term.
3. For at least 75% of the project term, the administrative structure of an activity will be relocated from university-owned facilities.
4. The off-campus portion of the work will be conducted for more than 180 continuous days per year (or an equivalent fraction of time for projects whose terms run less than one year) or will entail more than 75% of total salary costs paid directly by USU.

Note: Efforts undertaken by subcontractors and/or consultants are not a factor in the determination of whether an on- or off-campus rate should apply.