

# Arts & Humanities Grant Writing WORKSHOP

Wednesday, February 28, 2007

## **Presenters:**

**Leslie Brown, Managing Editor of *Isotope*, Department of English**

**Jay Greene, Business Officer, College of HASS Dean's Office**

**Jerilyn Hansen, Sponsored Programs Administrator, Sponsored Programs Office**

**Victoria Rowe, Director, Nora Eccles Harrison Museum of Art**

**Elaine Thatcher, Director, Mountain West Center for Regional Studies**

# Agenda

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- **General Grant Writing Tips for the Arts & Humanities**

Leslie Brown, Jay Greene, Victoria Rowe, Elaine Thatcher

- **Applying to Foundations**

Victoria Rowe

- **Applying to the Main Arts and Humanities Sponsors**

Leslie Brown, Elaine Thatcher

- **The Application Process at USU**

Jerilyn Hansen

- **Q & A**

# General Grant Writing Tips for the Arts & Humanities

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- **START EARLY!**
- **Make contact with program officer to discuss proposal**
- **Follow all guidelines to the letter and provide all requested info**
- **Address how your project serves the greater public good**
- **Try to show your proposal has a broad impact**
- **Consider doing your budget first and make friends with Excel**
- **Proposal construction: 1. Introduction; 2. Need Statement; 3. Goals & Objectives; 4. Methods; 5. Budget; 6. Evaluation**

# Applying to Foundations

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- **Evaluating your appeal to a potential foundation sponsor**
  - **Research the interest of your targeted foundation sponsor**
  - **“Grant-Ready” Checklist**
- **Choosing the right sponsor**
  - **“Hierarchy of Funder Needs” Pyramid**
- **Drawing the attention of the sponsor’s governing board**
- **The importance of outside review of your proposal**

# Applying to the Main Arts & Humanities Sponsors

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- **National Endowment for the Arts**
- **National Endowment for the Humanities**
- **Utah Arts Council**
- **Utah Humanities Council**
- **The issue of match**

# The Application Process at USU

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- **Forms**

  - **The SP-01**

- **<http://spo.usu.edu>**

- **Sponsored Programs policies**

- **The question of F & A**

- **SPINS – obtaining information on funding opportunities**

  - **Corey Burger, 7-1661, [corey.burger@usu.edu](mailto:corey.burger@usu.edu)**

# Questions & Answers

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